



United States Department of the Interior

BUREAU OF LAND MANAGEMENT

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Information Bulletin No. **CA-2004-054**

To: All Employees

From: DSD, Support Services Division

Subject: Life Insurance Open Season – September 1 through 30, 2004

For the first time in five years, the Office of Personnel Management (OPM) has announced an open season for the Federal Employees' Group Life Insurance Program (FEGLI). This special 2004 open season, in celebration of the 50th anniversary of the program, will be held from September 1 through September 30th, 2004.

During this open season, eligible employees will have the opportunity to enroll in the Program (if they do not have Basic now) or change or increase their current FEGLI coverage up to the maximum available. There are no restrictions or limits on those who are otherwise eligible to enroll and no physical examination is required. If you are currently enrolled in the FEGLI program and do not want to make any changes, you do not need to take any action during this open season. Any coverage previously waived will remain waived.

There are no changes to the FEGLI program. The types of insurance coverage are:

- **Basic** – equal to the annual basic pay, rounded up to the next \$1,000, plus \$2,000.
- **Option A-Standard**, in the amount of \$10,000
- **Option B-Additional**, in an amount from one to five times your annual basic pay.
- **Option C-Family**, in an amount from one to five multiples of coverage for a spouse and eligible children. Each multiple is equal to \$5,000 for the death of a spouse and \$2,500 for the death of each eligible child.

Beginning September 1, 2004, OPM will offer a special open season website www.fegli2004.opm.gov that will provide detailed information about the FEGLI program and the open season as well as a calculator to calculate the coverage and cost of the different options. Also available will be the special election form, FE-2004 and the 50th

Anniversary Edition of the FEGLI Program booklet. Be sure to visit the site before making any elections.

All eligible employees will be provided with an open season enrollment packet. The packet will include the special open season enrollment form, FE-2004. ***Employees cannot use the SF-2817, Life Insurance Election, to make FEGLI 2004 Open Season elections.*** If you have not received an Enrollment Packet by September 1, please contact the Human Resources office, or visit OPM's open season website and read the Packet.

Elections must be received by the Human Resources Office by close of business September 30th, 2004. Please note that the newly elected coverage will have a **delayed effective date**. Most open season elections become effective on September 4, 2005, as long as the pay and duty status requirements are met. For more details see the open season website.

Late registration may be accepted only when circumstances beyond the employee's control prevent timely registration. Late registrations will be considered on an individual basis and require clear documentation of the circumstances involved.

Please note, that in order to carry any newly elected FEGLI options into retirement, they must have been in effect for the 5 years of service immediately preceding the date of retirement.

If you have any questions regarding the FEGLI program or the special open season, please contact Angie Dailly in the Human Resources office at (916) 978-4476.

Signed by:
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